

a national charity that provides independent advice for parents and carers of children aged 5-16 in state-funded education.

tailored training and consultancy

- * Practical training on education law, guidance, policy and practice.
- * Developing skills, building capacity and sharing good practice.
- * Keeping you updated in law, guidance and policy.

Tailored in-house training courses

ACE has over 14 years experience of training a wide variety of audiences. We can tailor training to suit your organisational needs.

We review our portfolio on a regular basis and based upon this we have recently added new courses in both education and in wider organisational development areas.

Education

We offer a range of subjects in education including:

- Admissions and Admission Appeals
- Exclusion and Exclusion Appeals
- Special Educational Needs and Disability
- Bullying
- Children Missing Education
- Engaging Parents in Their Child's Education
- Engaging and Listening to Young People
- Developing a School Council

Our education materials are updated to take account of relevant new law/guidance and High Court judgments.

Our training materials provide a wealth of background information which supplements the material covered in our training sessions. A pack of materials is included in the price of the training.

Organisational development

We also offer a new range of subjects on organisation and team development including:

- Managing and Implementing Change
- Working In Partnership
- Building an Effective Team

Comments from previous commissioning bodies:

"Excellent and very useful"

"This is the best training by far that I have attended for several years"



Facilitation

Due to popular demand we now also offer an external facilitation service for organisations. We can facilitate meetings and away days for staff, managers and trustees.

Education training for community advisors and Parent Partnership Services

ACE also offers a unique training package for those working directly with parents. Our Step-by-Step programme is a popular package of advice manuals and is true to its name; giving step by step advice on educational issues. The training enables people such as community advisors to give effective and accurate education advice to parents and carers.

Each pack includes

- A comprehensive manual of action steps in the main areas of schooling including applying and appealing for a school place, special educational needs and the statementing process, exclusions from school and much more.
- A photocopiable parents' manual describing relevant education law in everyday language
- Sample letters to the relevant authorities
- Access to training on use of the manuals
- A dedicated help line for Step-by-Step users



Comments from previous users of Step-by-Step training:

"The Step-by-Step training has had a dramatic effect on my confidence in giving education advice"

"The manuals and advice network are of a very high quality"

"I wish I could have had this training years ago"

Consultancy

ACE offers a consultancy service for Local Authorities and Schools developing and reviewing policies that will have a direct impact on their partnerships with parents/carers and pupils.

Seminar programme

ACE offers a seminar programme three times a year, covering a range of topics in education law and guidance. For details of this programme and for more information on any of our training activities please visit our website: www.ace-ed.org.uk, telephone 020 7704 3370, email training@ace-ed.org.uk or write to ACE Ltd, 1c Aberdeen Studios, 22 Highbury Grove, London N5 2DQ.

About ACE

The Advisory Centre for Education (ACE) is a national charity that provides independent advice and information to parents and carers and other stakeholders on a wide range of school based issues and problems.

We are passionate about education and the difference that education can make to the lives of children and young people.

Through our policy and parliamentary work, we seek to improve the education system using our knowledge and expertise as a lever.

Our free advice services give us daily contact with parents and carers and inform our training programmes.

Our publications are aimed at parents, carers and young people and those working with them including teachers, local authority offers and parent support officers.

Our membership and local authority affiliation schemes have a wide range of subscribers, from parents to Directors of Children's Services in local authorities. ACE members and affiliates are offered discounts on our training programmes.

www.ace-ed.org.uk

