

ace



advisory centre
for education

keep up to date with
the latest education
law and guidance

training seminars

Spring 2012



SEN bullying
disability equality
discrimination admissions
EXCLUSION
children missing education

Courses in London and York plus tailored in-house training

Training is accredited by the Solicitors Regulation Authority (SRA), Bar Council and Institute of Legal Executives (ILEX)

If you are a practising solicitor or a registered barrister, please indicate this on your booking form.

The government intends to publish new admissions codes by the end of November 2011. Exclusions guidance is also changing. Keep up to date – book onto an ACE training seminar.

Special Educational Needs and Disability (SEND)

London 23 February 2012 (CXQ/ACEL/SEND11) Full day 5.5 CPD hours

York 29 February 2012 (CXQ/ACEL/SEND12) Full day 5.5 CPD hours

- The legal and good practice framework surrounding Special Educational Needs
- SEND tribunal rules and preparing a case for appeal
- Covers case law, practical case studies, discussion and sharing of good practice

Exclusions and exclusion appeals

London 2 March 2012 (CXQ/ACEL/EA39) Full day 5.5 CPD hours

York 7 March 2012 (CXQ/ACEL/EA40) Full day 5.5 CPD hours

- Law and guidance covering Headteacher's decision to exclude
- Governors' and appeal panels' decision making processes
- Impact of human rights, equality legislation, case law and ombudsman decisions

Aims and objectives

- To introduce the framework of the topic
- To provide in-depth and up-to-date knowledge and understanding of the relevant policy, law and guidance
- To give examples of their application to everyday educational practice

The training courses

- Assume a basic knowledge of the education system
- Cover case law, ombudsman's decisions, practical case studies, discussion and sharing of practice
- Incorporate the latest law and guidance
- Include a comprehensive training manual for delegates

For further details of course contents please see: www.ace-ed.org.uk/training

Admissions and admission appeals

London 8 March 2012 (CXQ/ACEL/AA40) Full day 5.5 CPD hours

York 14 March 2012 (CXQ/ACEL/AA41) Full day 5.5 CPD hours

- The new 2011 Admissions Codes
- Impact of human rights and equality legislation
- Covers case law, Ombudsman and Adjudicator decisions

The new Public Sector Equality Duty (PSED)

London 15 March 2012 (CXQ/ACEL/PSED1) Half day 3 CPD hours

- The new PSED came into effect on 6 April 2011
- Is your school compliant?
- Covers new duties imposed on school governing bodies by the Equality Act 2010

Early bird booking discount: 10% discount for all course bookings received by the end of December

Booking deadline: In order to guarantee a place, please ensure that all course bookings are received at least 14 days before the date of the course

Booking conditions

Bookings and cancellations must be in writing. On receipt of your booking, a confirmation will be sent to you.

If a booking is cancelled less than a month before a seminar, a £30 administrative fee will apply. If a cancellation is made less than 10 working days before a seminar, a full payment will be charged.

ACE reserves the right to cancel or rearrange courses without liability. In this event you will be offered a new training date or a full refund. If you have not heard from us two weeks before the seminar please contact us.

In-house training

We also offer in-house training courses across a wide range of topics including the education of looked after children, keeping pupil registers, school governors' responsibilities, etc. Please contact us for more details.

Course code and date

Name

Organisation

Position

Number of delegates

Names of delegates

Address

Postcode

Email

Telephone

Fax

Any special requirements (e.g. dietary, audio-visual, access, etc.)

Signed

Date

Print name

Booking conditions (overleaf) apply to all course bookings.

CPD points Please tick if you require

SRA Bar Council ILEX CPD points

Prices (please tick as applicable)

Full day

Half day

- Commercial sector £275 (+ VAT) £150 (+ VAT)
- Public and voluntary sector £230 (+ VAT) £130 (+ VAT)
- Small vol organisations (max 5 paid staff) £170 (+ VAT) £100 (+ VAT)
- ACE MEMBER'S DISCOUNT 10%** _____
Membership number (required)

All prices include a comprehensive training pack and refreshments;
full day courses also include lunch.

You can buy the training pack separately at £100 (0% VAT).

Please send me copy/ies of _____ pack/s.

How to pay

- Invoice: please send invoice to _____
- Purchase order no/ref (if relevant) _____
- Cheque: I enclose a cheque for £_____ (Payable to ACE Ltd)
Please write delegate name(s) on back of cheque.

How did you hear about this training?

- Please contact me by email.
- I do **not** want to be included in the ACE mailing list.

