

ace^{*}

advisory centre
for education

a national charity that provides
independent advice for parents
and carers of children aged 5-16
in state-funded education.



training seminars

practical training on
education law, guidance,
policy and practice

Spring 2010

Courses in London and Manchester plus tailored in-house training

Admissions and admission appeals

London 11 February 2010 **Intermediate/Advanced** (CXQ/ACEL/AA29) Full day 5.5 CPD hours

Manchester 26 February 2010 **Intermediate/Advanced** (CXQ/ACEL/AA30) Full day 5.5 CPD hours

London 4 March 2010 **Introductory/Intermediate** (CXQ/ACEL/AA31) Full day 5.5 CPD hours

INCORPORATING NEW LAW AND CODES

- Admission forums, consultation, determination and publication
- Admission numbers, over subscription criteria, parental preference, co-ordinated arrangements and choice advice requirements
- Prejudice and infant class size appeals
- Impact of equality law legislation and case law

Exclusions and exclusion appeals

London 17 March 2010 **Introductory/Intermediate** (CXQ/ACEL/EA27) Full day 5.5 CPD hours

Manchester 24 March 2010 **Introductory/Intermediate** (CXQ/ACEL/EA28) Full day 5.5 CPD hours

INCORPORATING NEW CASE LAW AND GUIDANCE

- Promoting positive behaviour, early intervention, reintegration and alternative provision
- Heads, governors and appeal panels decision making processes
- Impact of human rights, disability and race relations legislation, case law and Ombudsman decisions

Special Educational Needs and Disability (SEND)

London 24 February 2010 **Introductory/Intermediate** (CXQ/ACEL/SEND4) Full day 5.5 CPD hours

- New SEND tribunal rules
- Preparing and delivering a case for the tribunal
- Law and guidance on SEN and Disability Discrimination
- Covers case law, practical case studies, discussion and sharing of good practice

Training is accredited by the Solicitors Regulation Authority (SRA), Bar Council and Institute of Legal Executives (ILEX)

If you are a practising solicitor or a registered barrister, please indicate this on your booking form.

Aims and objectives

- To introduce the framework of the topic
- To provide in-depth and up-to-date knowledge and understanding of the relevant policy, law and guidance
- To give examples of their application to everyday educational practice

The training courses

- Assume a basic knowledge of the education system
- Cover case law, ombudsman's decisions, practical case studies, discussion and sharing of practice
- Include the Education and Inspections Act 2006 and related regulations and guidance
- Offer background details in the training packs

For further details of course contents please see:

www.ace-ed.org.uk/training

Booking conditions

Bookings and cancellations must be in writing. On receipt of your booking, a confirmation will be sent to you.

If a booking is cancelled less than a month before a seminar, a £30 administrative fee will apply. If a cancellation is made less than 10 working days before a seminar, a full payment will be charged.

ACE reserves the right to cancel or rearrange courses without liability. In this event you will be offered a new training date or a full refund. If you have not heard from us two weeks before the seminar please contact us.

In-house training

We also offer in-house training courses across a wide range of topics including the education of looked after children, keeping pupil registers, school governors' responsibilities, etc. Please contact us for more details.

Course code and date

Name

Organisation

Position

Number of delegates

Names of delegates

Address

Postcode

Email

Telephone

Fax

Any special requirements (e.g. dietary, audio-visual, access, etc.)

Signed

Date

Print name

Booking conditions (overleaf) apply to all course bookings.

CPD points Please tick if you require

SRA Bar Council ILEX CPD points

Prices (please tick as applicable)

Full day

Half day

Commercial sector £275 (+ VAT) £150 (+ VAT)

Public and voluntary sector £230 (+ VAT) £130 (+ VAT)

Small vol organisations (max 5 paid staff) £170 (+ VAT) £100 (+ VAT)

ACE MEMBER'S DISCOUNT 10%
membership number (required) _____

All prices include a comprehensive training pack and refreshments;
full day courses also include lunch.

You can buy the training pack separately at £100 (0% VAT).

Please send me copy/ies of _____ pack/s.

How to pay

Invoice: please send invoice to _____

Purchase order no/ref (if relevant) _____

Cheque: I enclose a cheque for £_____ (Payable to ACE Ltd)
Please write delegate name(s) on back of cheque.

How did you hear about this training?

Please contact me by email.

I do **not** want to be included on ACE's mailing list.