ACE Training
Booking form

Course code/s **Date** **Delegate/s** (please include Mr/Ms/Mrs/Dr etc.)
1)
2)
3)
4)

___ **Law Society** ___ **Bar Council** ___**ILEX** accreditation for (name/s):

THIS INFORMATION IS ESSENTIAL TO ENSURE YOU WILL RECEIVE YOUR CPD POINTS.

You can buy the training pack separately at £100 (0 % VAT), despatch a week from training.

Please send me____ copy/copies of _____ packs.

Organisation details

Name _____

Address _____

_____

_____

Postcode _____

Telephone _____

Fax _____

Email _____

( ) Please contact me by email.

( ) Please tick box if you do **not** want to be included on our mailin

Booking conditions

Bookings and cancellations must be in writing. On receipt of your booking, a confirmation will be sent to you.

If booking is cancelled less than a month before a seminar, a £30 administrative will apply. **If a cancellation is made less than 10 working days before a seminar, a full payment will be charged.**

ACE reserves the right to cancel or rearrange courses without liability. In this event you will be offered a new training date or a full refund. If you have not heard from us two weeks before the seminar please email training@ace-ed.org.uk or call 020 7704 3375.

Please inform us of any individual requirements at least two weeks before the course.

Prices (incl. VAT):
( ) £290: Commercial sector
( ) £235: Public & voluntary sector
( ) £175: Small voluntary organisations (5 or less paid full-time staff)
( ) MEMBERS' DISCOUNT - 10% discount for the named member or as agreed, please write membership number here:
( ) SPECIAL OFFER - 10% off total price (20% for ACE members for up to 2 x 2 bookings) when you book two different courses at the same time

All prices include a comprehensive training pack, lunch and refreshments.

You can e-mail this form to training@ace-ed.org.uk, fax it to 020 7354 9069 or post to 1c Aberdeen Studios, 22 Highbury Grove, London N5 2DQ. For more information on ACE or to download a copy of this flyer please see our web site: www.ace-ed.org.uk/training.html.